



**COMMANDER, U.S. PACIFIC COMMAND
(USPACOM)
CAMP H.M. SMITH, HAWAII 96861-4028**

USPACOMINST 0235.1
J143
19 Jul 05

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Subj: SUPPORT OF VOLUNTARY EDUCATION PROGRAMS

Ref: (a) DOD Directive 1322.8
(b) DOD Instruction 1322.19
(c) USPACOMINST 4000.2N USPACOM Defense Regional
Inter-service Support (DRIS) Program

1. Purpose. Assign responsibility for support, control, and administration of United States Pacific Command (USPACOM) voluntary education programs. This instruction has minor revisions.

2. Cancellation. USCINCPACINST 1500.1E.

3. Policy

a. Reference (a) directs Service Departments to establish secondary and post secondary civilian school programs offering high school, undergraduate and graduate instruction to DOD military and civilian personnel. Per reference (b), USPACOM sets procedures to avoid unnecessary duplication of voluntary education services in overseas areas. Reference (c) provides guidance for inter-service support.

b. U.S. Government-sponsored citizens from other U.S. Government agencies may participate in DOD voluntary education programs on a space-available basis. Also, non-U.S. Government-sponsored citizens, local nationals, and third country nationals may attend on a space-available basis if not denied by host country governments, status of forces agreements or other international agreements. Space-available enrollment in any one term does not become the basis for establishing a right to enroll in subsequent terms for degree completion since this would jeopardize the space-available concept.

4. Responsibilities

a. Service Departments develop educational philosophies, plans and policies, and sponsor high school, college, and university programs per reference (a).

b. Component and Sub-unified Commanders:

(1) Assess educational needs and alternative civilian school programs and enter into agreements (contracts overseas) with school(s) offering optimal secondary and post secondary programs.

(2) Ensure voluntary education programs receive adequate funding, staffing, facilities and equipment.

(3) Monitor quality and effectiveness of education programs, taking actions to report and correct discrepancies.

(4) Provide proportionate funding for institutional staff and travel costs when more than one Service uses the same institution's programs. The percentage of the previous year's military enrollments by Service will determine quarterly proportionate assessments.

(5) Coordinate with other USPACOM components, in-country U.S. military Services and the Commander, USPACOM, to promote joint use of secondary and post secondary education programs and to optimize expenditure of education services funds per reference (c).

(6) Inform Headquarters USPACOM (J45), of any problem or potential problem that requires either joint resolution or American Embassy/government coordination.

c. Headquarters Pacific Air Forces (HQPACAF) serves as USPACOM Executive Agent and as such will:

(1) Prepare, administer, and control USPACOM Education Services contracts.

(2) Approve and prepare travel orders for civilian institutions' instructors and staff.

(3) Compute quarterly assessments for each Service as specified in paragraph 4b(4) above, and issue invoices to Military Departments through appropriate USPACOM component commands for funding.

d. Commanders may elect not to use USPACOM education services contracts. However, if USPACOM contracts are used, commanders may not enter other contracts that offer duplicate courses/programs to the same population.

e. USPACOM ensures information on voluntary education programs is freely shared among component commands and coordinates multi-service use of civilian schools' programs to realize budgetary efficiencies and optimum use of facilities, equipment, and faculty travel.



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Distribution: (USPACOMCINST 0902.1)
List IA, 8, 10, 14
List IIA, B, C, D, E
PDUSD (P&R)